

TRANSFER

October 1, 1938

Miss Frances L. Wilson,

Baldwin, Kansas.

My dear Miss Wilson:

We have this morning a cablegram from President Harold Balne of Shantung Christian University, reading as follows:

"We send a hearty invitation Miss Wilson transfer to Tsinanfu."

You will be glad to receive word of the hearty welcome which awaits you. I am hoping that an action of the General Executive this month will insure carrying out the arrangement which Dr. Balne is most anxious to make as there is every opportunity for fine Christian work in the Shantung University hospital and School of Medicine. I earnestly hope that the program will be carried through with success.

With cordial good wishes, I am

Faithfully yours,

Eric H. North
Secretary, Board of Governors

ENC-1

0078

SHANTUNG CHRISTIAN UNIVERSITY
THE UNIVERSITY HOSPITAL

SHANTUNG

齊魯大學

MEDICAL SUPERINTENDENT
E. R. WHEELER.
NURSING SUPERINTENDENT
MISS M. F. LOGAN

TSINAN,
SHANTUNG, CHINA

TRANSFER

January 2nd 1928

INDEXED

Dear Mr Garside,

In answer to your cable re nurses for work in this Hospital we sent the following on Dec 20th:- "Gladly welcome a few nurses definite permanent posts writing." This has not been quite such an easy matter to decide as it might seem and we have taken a little time to talk and think the question over. This letter will, we hope, convey our feelings on the subject.

As you know, it was impossible for any members of the foreign Nursing Staff to remain here during the Summer but that a Committee of Chinese took over the running of the Hospital with very creditable success. This Committee engaged several Chinese Graduate Nurses many of whom are still with us in charge of wards, theatre etc. We are sure that you will realise that now, more than ever before, we want our Graduates to be able to fill positions of responsibility and that we foreigners must assist them to do this by giving them our support, encouragement, and help, and not hinder by occupying these positions ourselves. In this Institution we much need more foreign nurses who are willing and able to take positions of helping and strengthening our Chinese Graduates but we are all agreed, we think, that we do not require foreigners to come if they are merely to regard supervision as their one duty. We require HELPERS now more than LEADERS, people who will not just tell nurses and pupil nurses how things ~~are~~ should be done but who will actually do all that is required of any nurse and show them how to do it and be willing to be told what to do by a Chinese Staff Nurse. ~~We are~~ quite sure such a person need have no fear of being "put upon" by the Chinese nurses but, on the contrary, will find that the Chinese Nurses will try to get them to accept responsibility and position instead of taking it themselves. ~~We want~~ to make this quite clear before going further because such a position is in many ways harder to fill and requires more tact, grace and skill than if one were coming simply to be "boss". we are

Please do not misunderstand ~~us~~ and think ~~ixam~~ casting reflections on our former Foreign Nurses or criticising the way they have acted in the ~~past~~. Such is not the case at all, in fact it is entirely owing to the good work our former Foreign Nursing Staff have done that has made it possible for ~~us~~ to write like this now and theirs is the honour of having trained men and women in such a way that we now have these Nurses who are in a position to take responsibility.

At a meeting of our Hospital Committee the other day it was decided that in order to make our nursing in the Hospital and

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JAN 2
1928

and our training in the School of Nursing efficient we ought to have the following positions occupied by Foreigners:-

- | | |
|--|--|
| 1. A Superintendent of the School of Nursing | } <u>N.B.</u>
These four positions are all provided for |
| 2. One Nurse to supervise the departments of Surgery
Obstetrics & Gynaecology | |
| 3. One Nurse to supervise the departments of Medicine
and Pediatrics | |
| 4. One Nurse to supervise the Probationer Nurses | |
| 5. One Nurse to supervise the Out Patient Department | |
| 6. One Night Supervisor | |

It being understood that No. 6 might alternate with either Nos. 2, 3, 4. or 5.

In addition to these SIX we also require One House keeper
One Dietitian
One Anaesthetist

and if this latter were qualified to supervise the care and running of the Operating Theatre she would be all the more acceptable.

At first sight this may not seem to be in agreement with what we have already said but if it is understood that "to supervise" means here "to back up the Chinese Nurse in Charge" We think there will be no confusion. The idea is that the "Charge Nurse" should in each case (with the possible exception of the Night Supervisor) be a Chinese Graduate.

It follows then that if you can find suitable people for Nos. 5 & 6 on the above list and in addition 1 House keeper, 1 Dietitian, and one Anaesthetist who can supervise the Operating Theatre we shall be most grateful.

With very kind regards and all Good Wishes for
the New Year

Yours sincerely

Francis R. Wilson

Superintendent of School of Nursing

R. Wheeler

Hospital Superintendent

P.S.

You will note that nothing has been said about the support of these ladies. We hope, and presume, that it is your intention to find their support from the various Missions concerned, ~~AND~~ We also hope that coming out under one of these boards will be an indication that they have the true Missionary spirit and are keen on the Evangelistic side of the work.



COPY

SHANTUNG CHRISTIAN UNIVERSITY
Tsinan, Shantung, China

Office of the Dean of Women

January 7, 1928

Mr. E.A. Garalde,
180 Fifth Avenue
New York City

Dear Mr. Garalde:

Dr. Wheeler has just sent to you in response to your cable a letter about nurses to help us out in the School of Nursing. May I write a few words unofficially?

I was appointed to this post with the understanding that we should work to raise the standard of the school to university grade as well as to improve the course leading to "Graduate Nurse". At the present I have only one helper who will meet the University's requirement for such a faculty member - there is another here appointed to another station whom I hope we can keep but as you know that is very uncertain. For these reasons I am very anxious that you secure for us a woman who has the evangelistic spirit, knows how and will do actual nursing and can give satisfactory credentials to qualify as a member of a University faculty. I would also like to have such an equipped woman to take charge of the G.F.D. make it a teaching center and develop its technique and see that it is managed to the best advantage for the three, yes, four groups, concerned, doctors, patients, medical students and nurses

There is everything to be done, our offices and working rooms are small and will be until there is some more building but we can work and with cooperation with our Chinese colleagues we may be able to do some work that will make it seem more possible for them to carry on after we must leave them. Without this what have we left to them?

If these women have been in China no doubt they have already learned that things count for little and the point to our work here now is to keep on the things are not ideal, remembering always that there are certain scientific principles behind all of our medical and nursing work that must be observed and strictly adhered to if we are to make good.

A woman who has had special training in laundry work would find a most interesting field here for development, dietetics is also an almost untouched opportunity with us. Any woman who would be willing to attempt any one of these fields and see what she can do with it would find our most hearty cooperation.

Praying with you that the proper persons will be found for this work, I am

Yours most sincerely in the interests of Cheeku

(Signed) Frances E. Wilson

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TRANSFER

SHANTUNG CHRISTIAN UNIVERSITY
TSINAN, SHANTUNG, CHINA

SHANTUNG

OFFICE OF THE DEAN OF WOMEN

January 7, 1928

Mr. B. A. Garside,
156 Fifth Avenue,
New York City.

Dear Mr. Garside,-

Dr. Wheeler has just sent to you in response to your cable a letter about nurses to help us out in the School of Nursing. May I write a few words unofficially?

I was appointed to this post with the understanding that we should work to raise the standard of the school to university grade as well as to improve the course leading to "Graduate Nurse". At the present I have only one helper who will meet the Universities requirement for such a faculty member - there is another here appointed to another station whom I hope we can keep but as you know that is very uncertain. For these reasons I am very anxious that you secure for us a woman who has the evangelistic spirit, knows how and will do actual nursing and can give satisfactory credentials to qualify as a member of a University faculty member. I would also like to have such an equipped woman to take charge of the O.P.D. make it a teaching center and develop its technique and see that it is managed to the best advantage for the three, yes, four groups concerned, doctors, patients, medical students and nurses.

There is everything to be done, our offices and working rooms are small and will be until there is some more building but we can work and with cooperation with our Chinese colleagues we may be able to do some work that will make it seem more possible for them to carry on after we must leave them. With out this what have we left to them?

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A woman who has had special training in laundry work would find a most interesting field here for development, dietetics is also an almost untouched opportunity with us. Any woman who would be willing to attack any one of these fields and see what she can do with it would find our most hearty cooperation.

Praying with you that the proper persons will be found for this work I am

Yours Most Sincerely in the interests of Cheelu

Frances R. Wilson

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SHANTUNG

SHANTUNG CHRISTIAN UNIVERSITY
TAINAN, SHANTUNG, CHINA

OFFICE OF THE DEAN OF WOMEN

January 7, 1938

Mr. B.A. Garbide,
126 Fifth Avenue,
New York City.
Dear Mr. Garbide,

Dr. Wheeler has just sent to you in response to your cable a letter about nurses to help us out in the School of Nursing. May I write a few words unofficially.

I was appointed to this post with the understanding that we should work to raise the standard of the school to university grade as well as to improve the course leading to "Graduate Nurse". At the present I have only one helper who will meet the University requirement for such a faculty member - there is another here appointed to another station whom I hope we can keep but as you know that is very uncertain. For these reasons I am very anxious that you secure for us a woman who has the evangelistic spirit, knows how and will do actual nursing and can give satisfactory credentials to qualify as a member of a University faculty member. I would also like to have such an equipped woman to take charge of the O.P.D. make it a teaching center and develop its technique as we see that it is managed to the best advantage for the three year four groups concerned, doctors, patients, students and nurses.

There is everything to be done, our offices and working rooms are small and will be until there is some more building but we can work with cooperation with our Chinese colleagues. We may be able to do some work that will make it seem more possible for them to carry on after we must leave them. With out this what have we left to them?

If these women have been in China no doubt they have already learned that things count for little and the point to our work here now is to keep on the things are not ideal circumstances. Always that there are certain scientific principles behind all of our medical and nursing work that must be observed and strictly adhered to if we are to make good.

A woman who has had special training in anatomy and physiology is most interesting field here for development. Dietetics is also an almost untouched opportunity with us. Any woman who would be willing to attack any one of these fields and see what she can do with it would find our most hearty cooperation.

Praying with you that the proper persons will be found for this work I am,

Yours Most Sincerely in the interests of Christ,

RECEIVED
UNIVERSITY
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JOINT OFFICE

0084

over
SHANTUNG

TRANSFER

April 14, 1928.

Miss Frances R. Wilson,
Cheelee University,
Tainan, Shantung, China.

Dear Miss Wilson:

It has been a long time since I wrote to you. I am now in New York, where I have been for two weeks, and I am getting into a financial campaign. The Board of Governors has recommended that we go ahead and try to raise \$500,000. We are to first ask the Rockefeller Foundation to promise half on condition that we raise the other half. This of course is going to take a great deal of my time.

I am writing to you particularly in regard to nurses. We have seen Dr. Wood of the Episcopal Board and asked him if they would support Miss Townsend in Cheelee. Naturally he didn't give us any encouragement, but I expected a very flat refusal. I gathered from our conversation that he would raise no objection to Miss Townsend's being supported by the Methodists and going to Tainan if she so desired. He thought possibly she would accept a call to the Philippines. I have since seen her, and she says she has no idea of going to the Philippines and she wants to go to Tainan. She at present has a position which she can hardly give up before the late summer, but I think we can count on her for the fall term.

Dr. Morgan is taking up the matter of Miss Hoffman with the Women's Board. The difficulty about her seems to be that she has had only a high school education, but from your correspondence with Dr. Morgan you approve of her, and it may be that the Women's Board will take her on and send her out in the fall.

I note in the Minutes that you have asked Miss Batten to come. I know nothing about her, nor do I know whether she has accepted your invitation. I heard that Miss Florence Warner wished to return to China, and wrote to her immediately. She says she does wish to return but that her heart is in Hanking, and of course she will go back there

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Miss F. E. Wilson -2

if the way opens, which no doubt it will before long. I wish we could get her. I would like a letter from you in regard to the college education that you want for most, if not all, of your nurses. I am glad to note from the Senate minutes of February 27th that you have been assigned three rooms in the Administration Building for the Nursing Department.

You will be glad to know that the meeting of the Women's Committee on the 11th, which I attended, voted to allow the hospital to draw up to \$25,000. from the interest which has accrued on building funds deposited in America, to make certain necessary improvements in the present plant. I am writing to Dr. Wheeler more fully in regard to this.

We are all eagerly looking for news from China. The latest seems to be that the Northern drive will really take place. Of course your work will be more or less disturbed if this happens, but I do not believe that North China will be as much disturbed as the Yangtze valley was last year. I hate to be away just at this time, but we must have money to carry on, and it is possible that I may help in raising it.

I have seen my family for only two weeks, but I hope to spend the month of July with them. I expect to go to Canada next week, returning here for the financial campaign. Give my regards to Miss Logan and the other members of the Nursing staff.

Yours sincerely,

R. T. Shields

RTS/A
RTS/A

0086

SHANTUNG

TRANSFER

May 31, 1925.

Miss Frances R. Wilson,
Tainan, Shantung, China.

Dear Miss Wilson:

I have visited several medical schools, and have been looking up the question of nursing schools, in a way, also. I had a talk with Miss Goodrich at Yale. You of course know of her school; I suppose it is the most advanced school of university grade in this country. She is very keen on university grade work because she feels that the 2300 odd nursing schools in this country have lowered the standard of the quality of women applying, by making the entrance requirements too easy.

I was very much interested in talking to Miss Wood at Rochester. I find they are doing what seems to me the thing that you have wanted to do at Cheeloo. I sent you a copy of their prospectus, but I fear I forgot to put foreign postage on it. I hope you will get it, even if you have to pay a few cents for it. They have a three year course for High School graduates, and a five year college course, but you will see the details in what I sent you. In most of the schools I have visited, the school, as such, does not control the hospital. Therefore the Dean of the Medical School does not have very close connection with the Superintendent of the Nursing School. Where the hospital and school are closely connected, I have not been able to find any institution where the relations between the Dean of the Medical School and the Superintendent of Nurses and the Superintendent of the Hospital is very clearly defined by rules. They all tell me that it is a matter of personnel, and that they cannot have hard and fast rules.

You have probably heard before now that Miss Brodie has been assigned to us, and we are sure of getting Miss Townsend. The latest news is that Miss Hoffman has been definitely assigned. Therefore it seems to me that except for a dietitian you are well supplied.

We have been anxiously watching China news, and I hope that the Nationalists will soon capture Peking and then not split up amongst themselves. I am not asking for any money now, but I am making some plans quietly for the future. We expect to sail on the 6th of September, "Express of Canada", landing in Shanghai the 12th. We should go before this, but I cannot very well get through all I want to do by the 17th of August, when the "Asia" sails. Hope we shall get good news from you all.

Yours sincerely,

R. T. Shields

RTS/A

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FRANCES R. WILSON
CHICAGO UNIVERSITY
YIMAN-SHANTUNG

SHANTUNG

Baldwin, Kansas.

March 13, 1933.

ack 3/21

Mr. B. A. Garside,
150 - Fifth Avenue,
New York N.Y.

Dear Mr. Garside, -

Your letter of March 1st concerning the meeting of Charles Roman's Committee on Thursday April 20th has just reached me. I'm sorry to say I will not be able to be in New York at that time. Dr. Scott will still be in the city I think.

Our newspapers say New York is quiet. - What are you all thinking about the financial situation?

Very sincerely

Frances R. Wilson



SHANTUNG

Shantung Christian University

March 21, 1935

Miss Frances B. Wilson
522 Chapel Street
Baldwin, Kansas

My dear Miss Wilson:

I have your note of March 18th.

Glad to learn that you arrived safely in Baldwin.

We all regret that you will not be able to attend the meeting of the Cheelee Woman's Committee on April 20th, though we had all realized how improbable it was that you could arrange to come to New York at that time. We are counting on Dr. Scott being present to bring us a direct message from the field.

New York got through the bank holiday without any serious difficulties. There had been encouraging signs of progress during the last week, though optimism has not shown so brightly during the last couple of days. It will probably be a good many months at best before we have solved all the financial problems now confronting us.

With all good wishes, I am

Very cordially yours,

BA Garside

BAG:FW

SHANTUNG

INDEXED

Shantung Christian University

September 11, 1935.

Miss Frances A. Wilson
521 Chapel Street
Baldwin, Kansas

My dear Miss Wilson:

I have your letter of September 1st, but have been delayed in sending this reply.

The Princes were scheduled to sail from Seattle on the "President Cleveland" August 5th, so I presume they are now in Tainan.

We have all assumed that some part of the funds for the new hospital building at Chealoo will necessarily be spent here in the West for the purchase of equipment, fittings, and other materials which cannot be secured in China. Under normal conditions I would say that it would be quite in order for our office to make payment covering purchases you make in this country, under instructions of the field authorities, for equipment and supplies going into the new hospital plant. At the present time, however, the whole question of the construction of the new hospital is in a very chaotic state. If possible, we had better wait until after the annual meeting of our Chealoo Governors in New York on October 17th before we actually make any expenditures. As you know, I am personally very much in favor of pushing ahead with the hospital as rapidly as possible. But so many objections have been raised both on the field and here in the West, that we are compelled to move with a great deal of caution.

Sorry you had such a hot summer in Kansas. We had a few periods of very hot weather here, but much of the summer was fairly comfortable.

I presume you are not apt to be here in the East on October 17th, but we would be very happy indeed to have you present at the meeting of the Chealoo Governors if it were convenient for you to attend.

Very cordially yours,

BA Garfield

BAG:FW

0090

SHANTUNG

FRANCES R. WILSON
821 CHAPEL STREET
BALDWIN, KANSAS

September 1, 1933

ack. 9/11/33

Mr. B.A. Garside,
150 Fifth Ave.,
New York.

INDEXED

Dear Mr. Garside,-

It has been some time since I heard from you. I have word from Miss Margot Alderson that she is leaving St. Louis on the 5th and expects to reach Shanghai on the 27th. Do you know about the Prices? Have they left if not when will they leave?

May I ask whether there is a possibility of using funds here for equipment, which is to go to the hospital and school of Nursing? My idea is that it could be used here and deducted from the amount sent out. They are asking me to get a few articles which are very difficult if not impossible to obtain there.

If the Prices are not gone I would be glad to have their American address if you happen to have it.

I hope you have not been so hot in New York this summer as we have been in Kansas. I have thought it is worse than Tsinan.

Most Cordially,

Frances R. Wilson

*File
Aug. 5 -
Cleveland
Seaver*

STAMPTONE

FRANCIS R. WILSON
211 CHAPEL STREET
BALDWIN, KANSAS

September 1, 1933

9/1/33

Mr. B.A. Garbide,
180 Fifth Ave.,
New York.
Dear Mr. Garbide,

RECEIVED

It has been some time since I heard from you. I have word from Miss Margaret Alderson that she is leaving St. Louis on the 5th and expects to reach Shanghai on the 27th. Do you know about the prices of books? I don't know if not when will they leave? I hope there is a possibility of going to the hospital using funds here for education. I hope that it could be used here and school of Washington. They are asking me to get deducted from the amount sent out. It is not impossible to obtain articles which are very difficult to find. I would be glad to have their American edition if you happen to have it. I hope you have not been at bed in New York this summer as we have been in Kansas. I have thought it is worse than Taiwan.

RECEIVED
UNIVERSITIES
SEP 5 1933
JOINT OFFICE

Most cordially,

Francis R. Wilson

SHANTUNG

FRANCES R. WILSON
821 CHAPEL STREET
BALDWIN, KANSAS

September 16, 1933

Mr. B.A. Garside,
150 Fifth Ave.,
New York.

My dear Mr. Garside,-

Thanks for your letter of Sept. 11th. I should like very much to be in N.Y. for that meeting of the Board of Governors of S.C.U. on Oct. 17th but in so far as I know now I will not be able to get there.

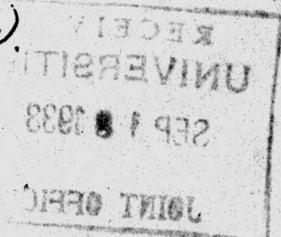
I am very much interested to know that the hospital plans are still held up. I had understood that they were underway. However, my reference to funds available for equipment did not refer to that for the new plant but rather for yearly renewals. I know the Medical school has funds for the laboratory equipment and for new books for the library reference books, etc. The funds sent out to the School of Nursing is included in the remittance to the Medical School any amounts used here for the School of Nursing would be reported to the field to be deducted from the regular yearly amount given to the School of Nursing. If I can do this from this end it will help me to get a little more accurately what we want instead of writing after I return to Tsinan. I am sure Dr. Shields would sanction such use. However, in any case I will wait until after the meeting of the Board of Governors and then look for a report from you.

I hope to see Mrs. Avann in Chicago in October if all goes well. Our General Executive Committee meets in Chicago on the 17th of October.

Miss Alderson got off from St. Lewis on the 5th of September and homed to reach Shanghai on the 27th.

Very Cordially,

Frances R. Wilson



FRANCIS R. WILSON
821 CHAPEL STREET
BALDWIN, KANSAS

September 18, 1933

Mr. B.A. Garside,
150 Fifth Ave.,
New York.

My dear Mr. Garside,

Thanks for your letter of Sept. 15th. I should like very much to be in N.Y. for that meeting of the Board of Governors of S.C.U. on Oct. 17th but in so far as I know now I will not be able to get there.

I am very much interested to know that the hospital plans are still held up. I had understood that they were underway. However, my reference to funds available for equipment did not refer to that for the new plant but rather for yearly renewals. I know the Medical School has funds for laboratory equipment and for new books for the library reference books, etc. The funds sent out to the School of Nursing is included in the remittance to the Medical School any amounts used here for the School of Nursing would be reported to the field to be deducted from the regular yearly amount given to the School of Nursing. If I can do this from this end it will help me to get a little more accurately what we want instead of waiting after I return to Kansas. I am sure Dr. Shields would sanction such use. However, in any case I will wait until after the meeting of the Board of Governors and then look for a report from you.

I hope to see Mrs. Avann in Chicago in October if all goes well. Our General Executive Committee meets in Chicago on the 17th of October. Miss Alderson got off from St. Louis on the 5th of September and hoped to reach Kansas on the 8th.

Very cordially,

Francis R. Wilson
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UNIVERSITIES
SEP 19 1933
JOINT OFFICE

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SHANTUNG

Cheeleo University

October 28, 1933

Miss Frances R. Wilson
621 Chapel Street
Baldwin, Kansas

My dear Miss Wilson:

I am enclosing a copy of the minutes of the annual meeting of our Cheeleo Governors. I am sorry that I have been so slow in getting this material into your hands. We have had an unusual rush of work during the last fortnight and I have gotten behind with my correspondence.

You will note the actions taken as regards the new hospital and also the financial problems of the University. Immediately after the meeting of the Board of Governors, our North American Section held a brief meeting at which it reappointed a Committee on Promotion and then adjourned to meet again on November 3rd. I hope that at this meeting next week, we may make a real beginning on our plan for securing additional resources for the University.

The attitude of the Governors as regards the new hospital was one of very cautious sympathy. They felt, however, that in view of the financial problems confronting the University it would not be wise to construct more of the new hospital plant at this time than we can operate without incurring any new deficit. They therefore took action authorizing the field to draw only such of the building funds held here in America as will be needed to construct whatever part of the new hospital plan as can be operated with present income, plus any additions that can be secured in China.

We do not know, of course, just what construction the field will wish to undertake on this basis. We have already written to Mr. Davies and have asked him for a careful statement as to just what, if anything, can be undertaken at this time.

If the efforts of our North American Section to secure new income bear any fruit within the next year or so, I hope that our Governors will see their way clear to authorize the construction of the entire new plant. Personally, I wish that the Board might have been willing to reassert the stand it took last October when it authorized the field to go ahead at its own discretion and build any or all of the new plant, the Governors meantime making every possible effort to obtain additional support. But the correspondence received from the field during the past year, together with such other factors as the drop in the value of the American dollar and the continuation of the general economic depression, have combined to make the Governors much more cautious than they were a year ago.

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OCT 28
1933

- 2 -

There is probably nothing in the minutes of the Governors' meeting that bears directly on the questions raised in your letters of September 1st and September 16th. If you wish to make any purchases of current equipment or supplies which are included within the 1933--1934 budget, our office would be glad to assist you through making payment on our current budget account and notifying Dr. Lair that we have done so. We would want to be sure, of course, that such payments would meet with the approval of the Field Treasurer's office.

What are your own plans for the next few months? We would be very happy indeed to have you in New York next Friday, both for the Cheelee meeting and for an interesting China Collegas luncheon.

Very cordially yours,

BAG:MP

Enc.

EXTRA COPY

FILING DEPT

MAY 11 1921

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SECRETARIES

February 9, 1921

Miss Margaret C. Wilson,
416 Russell Walk,
Madison, Wis.

My dear Miss Wilson:

A month ago I replied to your letter of December 29th regarding your proposed three years of service as assistant to the Registrar and Treasurer of Shantung University.

Your medical examination is entirely favorable. The examining physician indicates that you have not been inoculated for typhoid and that it is ten years since you were successfully vaccinated. In view of the prevalence of smallpox and typhoid in China, you will of course wish to be vaccinated against both of these if the way opens for you to go to the field. The Presbyterian Board requires such immunization of all of its regular missionaries.

Three testimonials have been returned regarding your qualifications for the contemplated service. In view of the tenor of these testimonials of your good physical health and of your desire to render service in the missionary cause through your special ability in the work in mind, I, as Secretary and Treasurer of the North American Board of Shantung University, am quite ready to recommend your appointment to that Board. The Board will not wish to make the appointment until it is assured of the necessary funds for your support.

Mr. Cassat has informed us that he has every expectation that funds which will cover the cost of travel and salary will be forthcoming from friends in Atlantic City. Mr. Cassat is going to visit them in the near future, and immediately upon receipt of a guarantee of funds for your support, I believe there is no question but that the Shantung Board will be very happy to give you the short term appointment which is under consideration. Mr. Cassat writes that he believes \$100.00 (Mexican) per month and your traveling expenses both ways is the basis of support which the Field Board had in mind for the assistant at the University.

Very sincerely yours,

George T. Scott

GTS/MLB

Copy to Mr. Cassat

Card

EXTRA COPY

FILED DEPT.
APR 22 1921
SECRETARIES

March 7, 1921

Miss Margaret C. Wilson,
416 Russell Walk,
Madison, Wisconsin.

My dear Miss Wilson:

The two actions in the minutes of the latest meeting of the Field Board of Shantung Christian University will interest you- they being as follows:

***228. THE OFFICES OF TREASURER & REGISTRAR**

Acting on the instructions of Minute 182 of the Field Board of Managers we vote that with the return of Mr. Cassat to the University, we carry into effect the division of the offices of treasurer and registrar and appoint Rev. J.W. Hunter as acting Registrar, Mr. Cassat remaining treasurer of the University.

254. VOTED That in answer to Mr. Cassat's letter of August 7, 1920 we favor his securing Miss Wilson as stenographer provided that he secures her support and Travelling expenses as contemplated in Min. 82 Field Board, and that we authorize a cable to be sent to this effect."

The North American Joint Board on February 25th concurred in the vote of the Field Board in the following action:

***254. Voted to approve of the employment of Miss Margaret Wilson as a short term assistant in the office of the Treasurer of the University if special additional funds for all of the expenses connected with her service are secured."**

In accordance with this conditional action appointing you as a short term worker at the University, Mr. Cassat has been seeking to secure funds for your support. Friends in Atlantic City last week made some contributions to Mr. Cassat toward this purpose and he is now seeking to secure additional funds which will guarantee the entire amount necessary. We hope that he will soon be successful in securing the full sum needed in order that you may start with him and Mrs. Cassat as at present planned. You might wish to suggest to Mr. Cassat the names of some individuals whom he might approach in this matter.

Although the Shantung Board feels that it is unable to assume any responsibility for your support except in so far as special funds definitely allocated for this purpose are received, we nevertheless trust that

MAR 7 1921

you can be assured of your support and travel expenses from special funds which Mr. Cassat will find to be available.

With kind regards, I am

Very sincerely yours,

GTS/B

over

not a missionary under Bd. support from outside

secty to Mr Bassat-

SECRETARIES

From China Missions Letter # 60 8/1/23

Margaret Wilson

FILING DEPT.
AUG 14 1923
248
SECRETARIES

Support of Miss Margaret Wilson, Shantung University:
"A special appropriation of \$100. gold was made for the support of Miss Margaret Wilson at Shantung Christian University, Shantung Mission, this amount having been received from the First Presbyterian Church, Atlantic City, New Jersey, for this purpose."

ESTABLISHED 1902



WILMINGTON, DELAWARE

E. I. DU PONT DE NEMOURS & COMPANY, INC. OWNER

SALES DEPARTMENT

FILING DEPT.
2-25
AUG 10 1922
SECRETARIES

July 10, 1922.

CHANGE OF ADDRESS

Miss Mary C. Helm, Punjab, Mountain Rest, Lithia P.O., Coshen, Mass.,
after June 30th.

FILING DEPT.

AUG 12 1923

SECRETARIES

August 9, 1923.

Miss Margaret Wilson,
Shantung Christian University,
Tsinan-fu, Shantung, China.

My dear Miss Wilson:

It is with great regret that we have learned of the necessity for the return on health furlough of Mr. Cassat. We are indebted to your letter of June 29, which reached me two or three days ago, for details regarding his plans.

I am as well aware as any one what strenuous work Mr. Cassat has been doing, and I am afraid he has been carrying too heavy a load for some time. He is an extremely valuable person, and we sincerely hope that before long he will be himself again and able to take up his work, living within the margin of his health and strength.

It is gratifying to know of the fine cooperation which you have been lending Mr. Cassat and the University, and I understand from your letter that this does not terminate with Mr. Cassat's return.

I am passing your letter on to Dr. Dodd of our Medical Department, as he will wish to study carefully into Mr. Cassat's case.

With warmest regards, I am

Very sincerely yours,

G. T. Scott

GTS:M

0103

CANDIDATE FILE
CENTRAL OFFICE

Shantung Christian University

May 5, 1952.

Mr. and Mrs. Gerald Winfield,
615 N. Wolfe St.,
Baltimore, Md.

My dear Mr. and Mrs. Winfield:

I have just been talking informally with Dr. George T. Scott, of the Presbyterian Board. While he cautioned me that final decisions have not yet been reached, he gave the very encouraging word that there seems to be a reasonably good chance that the Presbyterian Board may be able to solve the financial problem which has been holding up progress toward your appointment to the work at Cheeloo. I am more delighted that this hope exists. After conversations I had with both Mr. Hadley and Dr. Scott a few days ago I had about given up any hope that the Board could find any way to finance your outgoing this year. As you know, all the missionary organizations are facing a grave financial crisis, and any plea for the appointment of new missionaries can get favorable attention only if the need is unusually urgent, and if the available candidates are particularly well qualified both professionally and spiritually.

That the secretaries of the Presbyterian Board have continued their efforts to find the necessary funds to appoint you for work at Cheeloo is the finest possible testimony to their high estimate of your qualifications for this important piece of Christian educational work in China. If the appointment is made it will mean a substantial sacrifice both on the part of the Presbyterian Board, and also on the part of Cheeloo. But it is a sacrifice that both the Board and the University will make gladly in order to secure an unusually fine young couple to fill this urgent vacancy in biology at Cheeloo. We are confident that if you should go out to Cheeloo this summer, you would both go with the thought of making this your life work, and we believe that you would be able to make a splendid contribution both to the academic side and spiritual life of the institution.

I understand from Dr. Scott that it will be about a week more before a final decision can be reached. Until the matter is definitely settled you will, of course recognize that it would be premature to take favorable action for granted. However, I am hastening to send you this informal letter both to keep you informed of developments and to express my personal gratification that matters are moving along hopefully.

Very cordially yours,

B. G. G. G.

BAG:PO

0104

SHANTUNG

Shantung Christian University

May 23, 1932.

Mr. and Mrs. Gerald Winfield,
615 N. Wolfe Street,
Baltimore, Md.

My dear Mr. and Mrs. Winfield:

We were very much delighted last week at the favorable action of the Presbyterian Board in appointing you to the work at Cheeloo. The way in which the Board overcame the obstacles of the present financial depression in order to put through your appointment has really been remarkably.

On May 18th the North American Section of our Cheeloo Board of Governors held a meeting at which the following action was taken:-

"To record the gratitude of the University to the Board of Foreign Missions of the Presbyterian Church in the U.S.A. for the appointment of Dr. and Mrs. Gerald Winfield, and to request the Secretary to convey to Dr. and Mrs. Winfield the University's warm welcome."

Please let me know if there is anything our New York Office could do to assist you in your plans for the coming months.

I am hoping to have the privilege of meeting you at the June conference which the Presbyterian Board holds for its outgoing missionaries.

Very cordially yours,

BA Garside

BAG:PC

0105

over

SHANTUNG

Dr. G. F. Winfield

This "friendship" of carrying packages around the world is one of the characteristics of the missionary enterprise. Most of the time we have packages to carry on our backs as we go to the various parts of the world. Shantung Christian University

Please tell me frankly however, if you are going to be so heavily burdened with packages that you will be inconvenient for you or if you have any hesitancy in making an arrangement with the customs officials in Shanghai.

July 19, 1932

*Very cordially yours,
G. F. Winfield*

**Dr. Gerald F. Winfield
1012 South Market Avenue
Springfield, Missouri**

Dear Winfield:

Sorry we did not have an opportunity to see you again before you started West. I hope that you are enjoying a little rest and recreation before you sail.

For a number of months I have been trying to find someone headed for Tsinan who would be able to take a small box of ammunition to Dr. Shields. The box is 6"X7"X10" and weighs 12 lbs. It contains a supply of rifle ammunition for Dr. Shields to use on his hunting expeditions. He is a very ardent disciple of Nimrod so anyone who will bring him a supply of ammunition stands high in his good graces.

The difficulty is that the importation of ammunition to China is tied up with an endless amount of red tape. The customs officials at Shanghai may raise objections to passing the box unless you have an entry permit.

If you are willing to take the box along with you, I will write Dr. Shields to secure such a permit for you and to send it to your boat either at a Japanese port or to meet you on arrival in Shanghai. Should the permit not be in your hands when you arrive, and should you have difficulty in getting the box through the customs, then your best course would be to leave it in the hands of the customs officials until Dr. Shields could take the necessary steps to getting it out.

Dr. G. F. Winfield

SHANGHAI

7/18/32

This "friend piggin" of carrying packages around the world is one of the characteristics of the missionary enterprise. Most of us find that we have occasion to call on our friends to help us out at times, so we submit to the inconvenience of carrying packages for others whenever that can be done without too great trouble.

Please tell me frankly however, if you are going to be so heavily burdened with baggage that this box will be inconvenient for you, or if you have any hesitancy in risking an argument with the customs officials in Shanghai.

Very truly yours,

Very cordially yours,

B. A. Garvide

Dr. Garvide
1012 South Wabash Avenue
Springfield, Missouri

Dear Winfield:

I am sorry we did not have an opportunity to see you again before you started West. I hope that you are enjoying a little rest and recovery from your illness.

For a number of months I have been trying to find someone to pack for you a small box of necessities. The box is 12" x 12" x 12" and weighs 15 lbs. It contains a supply of rifle ammunition for Dr. Winfield to use on his hunting expeditions. He is a very expert marksman and I think he will bring him a supply of ammunition which is high in his grade.

The difficulty is that the inspection of ammunition is a very tedious process and it is necessary to pass the box through the customs officials at Shanghai. I have been trying to pass the box through the customs officials at Shanghai but have not been successful.

If you are willing to take the box along with you, I will write Dr. Garvide to secure such a permit for you and to send it to your boat when it leaves for Shanghai. Should the permit not be in your hands when you arrive at Shanghai, you are advised to call on the customs officials and explain the situation. I think you will be able to get the box through the customs officials without any difficulty.

BAG/RC

SHANTUNG

Shantung Christian University

July 29, 1952.

Mr. Gerald F. Winfield,
1012 S. Market,
Springfield, Mo.

My dear Mr. Winfield:

I have your letter of July 28th.

Only yesterday I received a letter from Dr. Shields in which he stated that he has requested his cousin, Dr. A. W. Tucker to bring the box of ammunition along with him when he returns to China this summer. Dr. Tucker is another ardent sportsman and has a permit to bring in some ammunition on his own, so should have no difficulty in including Dr. Shields' box in the lot. I hope, therefore, that it will not be necessary to trouble you in regard to this matter.

I am somewhat puzzled by the fact that I have not yet heard from Dr. Tucker and have no information as to his plans for his return journey. There is a possibility that he may have left for the field already, or that his return may be delayed, and in that case we might have to call upon you after all. I am now investigating to see what has become of Dr. Tucker, and should have some definite word in a few days. If we do find that we have to call upon you, I will let you know shortly, and will get the ammunition into your hands before August 15th.

Very cordially yours,

B. A. Garside

BAG:FW

SHANTUNG

1012 S. Market,
Springfield Mo.
July 26, 1932.

ack. 7-29-32

Mr. B.A. Garside,
150 Fifth Ave.,
New York City.

Dear Mr. Garside:

I have just been checking up on a box that we are carrying a trunk in. The trunk does not quite fill the box so that there will be room in it for the ammunition for Dr. Shields. We are putting handles on the box and plan to check it through on our tickets as baggage. We will be glad therefore to undertake to take the shells with us.

We sail August 20 on the President Madison from Seattle. We leave Springfield on the 16th. Our baggage must leave here on the 13th so that we will need to have the ammunition here at Springfield before that time. Our boat touches at Yokohama and Kobe in Japan. The sailing from Japan is from Kobe on the Tide of Sunday Sept. 4. If Mr. Shields can mail the permit there, American Mail Line, S.S. President Madison we should get it alright I should think.

We too were sorry that we did not get to see you and Mrs. Garside again before we left the East but we had to work very hard to finish up our work there as it was. We are now enjoying our rest here. We play tennis, croquet, and swim most every day as well as spend a little time getting the remaining details of preparation for departure finished.

Here's to future experience with Chinese Customs.
With best wishes for the work of the New York Office I am,
Sincerely,

Gerrald F. Winfield

0109

1012 S. Market
Springfield Mo.
July 28, 1932.

SHANTUNG

Mr. B.A. Garalde,
150 Fifth Ave.,
New York City.

Dear Mr. Garalde:

I have just been checking up on a box that we are carrying a trunk in. The trunk does not quite fill the box so that there will be room in it for the ammunition for Dr. Shields. We are putting handles on the box and plan to check it through on our tickets as baggage. We will be glad therefore to undertake to take the shells with us.

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We too were sorry that we did not get to see you and Mrs. Garalde again before we left the East but we had to work very hard to finish up our work there as it was. We are now enjoying our rest here. We play tennis, croquet, and remaining details of preparation for departure finished.

Here's to future experience with Chinese Customs. With best wishes for the work of the New York Office I am,
Sincerely,

W. H. ...
RECEIVED
UNIVERSITIES
JUL 29 1932
JOINT OFFICE

SHANTUNG
齊魯大學
CHEELOO UNIVERSITY
(SHANTUNG CHRISTIAN UNIVERSITY)
TSINAN, CHINA

生物學系
DEPARTMENT OF BIOLOGY

19th September, 1935.

Mr. B. A. Garside,
125 Fifth Avenue,
NEW YORK,

INDEXED

Chh 11/4/35

Dear Mr. Garside,

I wish to write you for the purpose of informing you about some of the activities now being carried on in the Biology Department here at Cheeloo, and to enlist your aid in a little project of advertising which I hope to carry out.

First I will attempt to tell you a few of the things we are now undertaking here. As you perhaps may have seen from reports coming from the University, we are attempting to put the major emphasis in the Biology Department and the development of parasitology. This practically is working out along two lines; the under-graduate students are, for the most part, working on the parasites of domestic animals, and we are already beginning to get some results along this line. This work is done principally in connection with the preparation of Bachelor's Degree theses which are required by the Ministry of Education, but the major effort of the more advanced students and the staff is going into the study of the problem of village sanitation. You may have heard that we have succeeded in getting the backing of the Rockefeller Foundation for a three year period of work on this problem. The problem as defined by the Foundation is "Composting in North China as a farm process to control fecal-borne diseases, and to increase fertilizer." For this first year they have made us a grant of U.S. \$3000, which brought us Mex. \$7317.07. With this money we are employing a competently trained technical staff, including one graduate student, and are setting up an experimental disposal ground in connection with the new farm on which the seed selection work is being done. This farm, as you probably know, is being run co-operatively by the Famine Relief Commission, the Cheu Ping Provincial Experiment Station, Nanking University, and Cheeloo University. It is located near the big army camp in the west part of the city. We are able to get certain of the materials which we are using for our experiments from this army camp. Our preliminary experiments are directed towards using a system of composting for the purpose of sterilising human fecal material, and producing an improved type

Mr. B. A. Garside, New York.

19/9/35.

of fertilizer. So far our results have been very encouraging, although we are just at the beginning of our work.

Working along these two lines has resulted in a quite rapid increase in the number of students in the Biology Department so that now we are, I think, the largest department in the School of Science. Naturally, with this growth we develop some new needs, and it is in connection with the meeting of these needs that I should like to enlist your help. The thing I have in mind is to ask you to send to me a mailing list of persons already acquainted with Cheeloo University, or who are potential contacts for Cheeloo University who might be particularly interested in biological and public health work such as we are carrying on in this department. I hope to be able to send these people a series of letters in which we will attempt to explain and make vivid the nature of our work, what our most acute needs for new equipment are, and how they might help in meeting these needs. Please give me your opinion as to the feasibility of such a direct news project to Western friends. I do not wish to start any precedence that would result in difficulties for the regularly organized promotional campaign which you carry on for Cheeloo University, but if such information as we might be able to include in these news letters can be effectively used either through direct mailing to a mailing list, or by first being sent to you for your use, I should be glad to attempt to write such letters.

Now let me tell you the thing which looms as our greatest need for this department which I should like to have you keep in mind as you carry on your work for the University. With our increased number of students the thing which we will need most acutely within the next year and a half will be some additional microscopes. We need about ten medium research microscopes for use in our third and fourth year courses. These scopes can be bought for about Mex. \$4000 or, say, U.S. \$2500. Perhaps you will find some person who might be interested in making such a specific gift, but could not be interested in a general gift of support to the University as a whole. If you think of such a person and feel that it would be worth while my writing him I shall be more than glad to write personal letters explaining the development and needs of this department.

Hoping that you can help me with this project and that I may be able to be useful to you in a more direct way than I have been able to in the past in promoting the interests of Cheeloo University in America.

I am,

Sincerely,

Gerald F. Winfield
Gerald F. Winfield.
Head of Department.

0112

12/9/35

Mr. B. A. Garfield, New York

of fertilizer. So far our results have been very encouraging, although we are just at the beginning of our work.

Working along these two lines has resulted in a quite rapid increase in the number of students in the Biology Department so that now we are, I think, the largest department in the School of Science. Naturally, with this growth we develop some new needs, and it is in connection with the meeting of these needs that I should like to suggest your help. The thing I have in mind is to ask you to send to me a mailing list of persons already acquainted with Cornell University or who are potential contacts for Cornell University who might be particularly interested in biological and public health work such as we are carrying on in this department. I hope to be able to send these people a series of letters in which we will attempt to explain and make vivid the nature of our work and what our most acute needs for new equipment are, and how they might help in meeting these needs. Please give me your opinion as to the feasibility of such a direct news project to western friends. I do not wish to start any procedure that would result in difficulties for the regularly organized promotional campaign which you carry on for Cornell University, but if such information as we might be able to include in these news letters can be effectively used either through direct mailing to a mailing list, or by first being sent to you for your use, I should be glad to attempt to write such letters.

Now let me tell you the thing which I think is our greatest need for this department which I should like to have you keep in mind as you carry on your work for the University. With our increased number of students the thing which we will need most acutely within the next year and a half will be some additional microscopes. We need about ten medium research microscopes for use in our third and fourth year courses. These scopes can be bought for about \$1000 or say, U.S. \$2500. Perhaps you will find some person who might be interested in making such a specific gift, but I would not be interested in a general gift of support to the University as a whole. If you think of such a person and feel that it would be worth while my writing him I shall be more than glad to write personal letters explaining the development and needs of this department.

Hoping that you can help me with this project and may be able to be useful to you in a more direct way, I have been able to in the past in promoting the interests of Cornell University in America.

I am

Sincerely,

Garfield P. Winfield
Head of Department

RECEIVED
DIVISION OF
UNIVERSITIES
OCT 15 1935
JOINT OFFICE

1110

W. K.
SHANTUNG

November 4, 1935

Dr. Gerald F. Winfield
Shantung Christian University
Tsinan, Shantung, China

My dear Dr. Winfield:

Let me acknowledge receipt of your good letter of September 19th. We have been hearing many good reports of the excellent work you are doing in Biology, and particularly of the way in which you are relating your work to the practical problems of both the rural program and the public health department of the medical school.

You are certainly undertaking extremely valuable work in the field of parasitology as related to the problem of village sanitation. This is a development which deserves our heartiest encouragement and support. Just how new support can be secured is, however, a question which it may take us some time to solve.

I have gone over your letter with our promotional executives to get their judgment on the different promotional items you discuss. They suggest that the wisest plan in sending material regarding your work to American friends who might be interested would be for you to supply us with the material you would like to have distributed, and then distribution can be made from our office.

Whether the material itself is to be printed, multigraphed, or typed in China or here in New York would depend upon the material and quantity of what we are to send out. There is always an added interest to material produced in China, but sometimes it is both difficult and expensive to have the work done there. Here in New York we can usually get almost any type of work we want - including printing in Chinese when necessary. Of course, if you have or can develop, a list of personal friends with whom you can correspond direct from Tsinan, that is likely to be much more productive than for correspondence to go from New York. Dr. Shickel has done very effective work along these lines for many years, although as a matter of fact, his mission board in Nashville has actually mailed out the circular letters he has been sending to his friends.

We will be on watch for any potential donors who might be interested in supplying the need of your department for additional

0114

12/4/35

microscopes, though the prospects of securing such gifts just now are none too good. We have been under the impression that previous grants from the Rockefeller Foundation have supplied our scientific departments in Shanghai fairly adequately with such necessary equipment as this. Also, I thought that a substantial part of the grants of the Chinese Government to Shanghai last year and this were to be used for scientific equipment, including possibly such items as microscopes. Please give us a little clearer information on why these sources have not provided you with adequate microscopes, for this would be the first question asked by anyone we might approach.

With all good wishes, I am

Very cordially yours,

B. A. Carside

BAG:MP

Write
Pres. Br. 7/51

81 MULWinfied, G. W.
Charles University
Tacoma, Washington
June 18-1937

Dear Mr. [unclear] application for
I am enclosing the check
certificate and bank order for U.S. \$200
for Dr. Y. J. Lee of the Charles Public
Health Department who is going to America
for study and will travel on the same
boat with us.

We have been opposed to chicken
pox so we do not yet know whether we
can go on schedule or whether we shall
have to delay here until the children get over
the chicken pox. In any case Dr. Lee will go
when we go. We shall call early in July
to the Board telling them if we are sailing
on Pres. McKinley to Seattle July 5 or if not
giving them another sailing date. Will you
please get these certificates for Dr. Lee and
send them to the Board people at \$150.00 there to
be forwarded with ours to [unclear] boat we
aboard on.

We hope that we may have the

W. D. ... JUN 18 1937
pleasure of seeing you and
Mr. Smith with me at home -

Sincerely
Ruiel Winfield
(for Gerald F. Winfield)

for
applied
fee
for

RECEIVED
JUN 21 1937
U.S. DEPT. OF AGRICULTURE
WASHINGTON, D.C.

齊魯大學
CHEELOO UNIVERSITY
(SHANTUNG CHRISTIAN UNIVERSITY)
TSINAN, CHINA

生物學系
DEPARTMENT OF BIOLOGY

1012 S. Market
Springfield Mo.,
Aug. 9, 1937.

ack. 8/12/37.

Mr. B.A. Garside
China Colleges Office,
150 Fifth Ave.,
New York City.

Dear Mr. Garside:

This is to let you know that Dr. Lee and myself and family arrived safely and that we received the Clergy Certificate for Dr. Lee in good time. Thank you. Now a little about my plans so that you can know where I am and how to reach me. We will be here until after Labor Day and then will be at my home in Brookhaven Mississippi until the first of October. We will then go to Baltimore where I will work at Hopkins till Christmas. After Christmas I expect to be in Rutgers for two months and then at Louisiana State University. During May and June I expect to spend some time at Cornell and at least visit some other centers. I hope that during this ~~year~~ year I can do something to help you with your program of promotional work and will be glad to do anything that is feasible.

Just now we are pretty short of news for China other than that which appears in the papers and that we know is not always completely reliable. I would greatly appreciate, therefore if you would pass on to me anything which you get direct from China as to conditions in the North China Colleges since cables or other information will likely be coming into your office.

Thanking you in advance for any direct information from Cheeloo and Yenching which you may be able to give and looking forward to seeing you in the not too distant future I am,
Sincerely

Wendell W. Winfield

CHENGDE UNIVERSITY
CHANGDE UNIVERSITY
YIMAM, CHINA

DEPARTMENT OF BIOLOGY

1012 S. Market
Springfield No.
Aug. 9, 1937.

Mr. E. A. Mearns
China College Office
150 Fifth Ave.
New York City

Dear Mr. Mearns:

This is to let you know that Dr. Lee and myself
and family arrived safely and have been
for Dr. Lee is good. I have a little about my plans
to visit you in New York. I will be here
until after your day. I will be in Baltimore
Mississippi. I will be in Baltimore
where I will work on the field. I will be in Baltimore
subject to be in Baltimore for two months and then
university. I will be in Baltimore for two months and then
Cornell and at least visit you in New York. I have your
this year. I will be in Baltimore for two months and then
of promotion. I will be in Baltimore for two months and then

REC
UNIV
AUG 12 1937
SENT

Wick

August 12, 1937.

Dr. Gerald F. Winfield,
1012 South Market Street,
Springfield, Missouri.

Dear Winfields

We are glad to learn that you and Mrs. Winfield have now gotten back to America, though we know that you will regret leaving China just at the time when the situation is so interesting.

Thank you for the information with reference to your movements during the coming months. Glad to know that you are planning to be in Rutgers for two months during the winter. Since I live in New Brunswick, I may have an opportunity to see a little of you while you are there - though as a matter of fact, I don't do much more than sleep there, except on Sundays and holidays.

We do not have much more information as to what is going on in China than what you receive in the press dispatches. Several cablegrams coming from Yenching during the last few days show that the University has thus far been unmolested, and all the American staff on the campus are safe and well. Messages indicate that Yenching is planning to go forward with its work in September, though we do not know how far the Yenching program will be hampered by the Japanese domination of Peiping. No direct cables have come from Cheeloo, so we do not know just who are on the campus or what their plans are for the Fall. We continue to hope, however, that Cheeloo will be able to carry on without any serious interruption, despite the threat of military disturbances.

Have you heard that Sam Shields went to P. U. M. C. for an operation about the middle of July? The latest word we had from him was an airmail letter that Mrs. Shields wrote to Sam Jr., who is doing interne work in Philadelphia. Mrs. Shields quotes Sam as saying that the operation revealed only a duodenal ulcer without any trace of the malignancy, which the doctors feared. He seemed to be making a good recovery, and we trust that by this time he is up and about again.

Page 2 -

We will try to keep you in touch with all important information coming to us. We look forward to seeing you here a little later in the year.

With all good wishes, I am

Very cordially yours,

B. A. Casside

BAQ/sm

0121

September 29, 1957

Dear Winfield:

We received your letter of September 22, together with Dr. Lee's application for a Southern Baptist Clergy Certificate, and it was put through the application for him. I trust that the certificate reached him promptly, so that he was able to leave on the date he planned.

Since the one dollar application fee for the Clergy Certificate was not enclosed, our office advanced that amount. Thus far we have had no instructions from the field to take care of any of Dr. Lee's expenses, so we are holding the one dollar charge in suspense. We would be grateful if you could call the item to Dr. Lee's attention and ask him to reimburse us, or to give us instruction as to the proper way in which the item can be handled.

Our office has had no news from Cheate, either by letter or by cable for a number of weeks. If any late information has reached you, we would be grateful if you would share it with us.

Very cordially yours,

B. A. Garside

RAG/em

Mr. Gerald F. Winfield
Whitworth College
Brookhaven, Mississippi.

DEPARTMENT OF HELMINTHOLOGY

November 3, 1937

Mr. E. A. Garside,
180 Fifth Avenue,
New York City.

Recd 11/10/37

Dear Mr. Garside:

Enclosed find one dollar to take care of the expenses connected with the procuring of a southwestern clergy certificate for Dr. Lee.

You will be interested to know that I have just received a letter from my research assistant in China which was written September 26 in which he indicated that our research program and teaching program of the Department of Biology was going forward in almost normal fashion in spite of the war conditions. The letter stated that there were 150 men and 80 women students approximately enrolled in the College of Arts and Sciences and that there were some 30 students in the Biology Department. The work which we are doing in villages in Lungshan was still in progress and our Chinese colleagues were indicating that they expected to carry on as long as it was possible for them to go about the city or country at all. You perhaps have more recent information concerning the university than this but I pass it on to you because it may add some information to that which you have. I would appreciate any further information you may get from Cheeloo or for that matter from any college in China. I hope to be in New York sometime in the next few weeks and will plan to call on you. I will let you know when I am coming. If there is any deputation work in this vicinity which you think I can do for the Cheeloo College please let me know.

Hoping to see you soon, I am

Sincerely yours,

Gerald F. Winfield
Gerald F. Winfield

GFW:EW

THE BOARD OF HEALTH
CITY OF NEW YORK
DEPARTMENT OF HEALTH

November 3, 1937

DEPARTMENT OF HEALTH

Mr. A. A. ...
180 ...
New York City

RECEIVED
UNIVERSITY
NOV 4 1937
JOINT OFFICE

Enclosed find one dollar ...
needed with the ...
You will be interested to know ...
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to be in New York sometime in the next few weeks and will then be able to call on you.
I will let you know when I am coming. If there is any communication with in this
violin which you think I can do for the Chinese please let me know.

Hoping to see you soon, I am

Sincerely yours,

Handwritten signature

David A. ...

October 15, 1917

Dear Mr. [Name]

Do you have listed in your speakers Bureau Dr. Gould
W. Mitchell of Boston University?

Dr. Mitchell is one of the best speakers of the
country in his field. He is a very able and interesting
man. He is also a very capable writer. If you
would like to know more about him, please let me hear.

Dr. Mitchell is Professor of History at Boston
University and is one of the youngest members of the faculty, now being at least in his
thirtieth year. He has been doing excellent lecturing work in a
very capable manner, though I do not have any direct knowledge of
his speaking ability.

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

B. H. Caudle

December 2, 1937

Mr. Donald P. Macfield
100 Wall Street
New York, New York

Dear Macfield:

Glad to note that you are planning a trip to New York early next week. We will be very happy to see you.

We have informed Mr. Reiner's office as you requested. Incidentally, his address is 156 Fifth Avenue.

There is to be a Sigma College Luncheon at the Waldorf Astoria on Tuesday, December 7th. An invitation is enclosed. We certainly hope you can be present. Please drop us a line if you can attend, so we will be able to include you in our seating list.

Looking forward to seeing you next week, I am

Very cordially yours,

B. H. Sawicki

100

*noted
G.M.*

2120 Callow Ave.,
Baltimore Md.,
Nov. 29, 1937.

ack 12/2

Mr. B.A. Garside,
150 Fifth Ave.,
New York City.

Dear Mr. Garside:

I am planning a trip to New York for the first part of next week. I would like to drop in to see you on Monday or Tuesday the two days that I plan to be in the city. I should like to plan to go out to New Brunswick with you on Tuesday evening and spend the night there so that I can call on the people at Rutgers and the New Jersey Agricultural Experiment Station on Wednesday. I shall come on back to Baltimore on Wednesday evening. Will you please let Dr. Reisner at the Agricultural Missions Foundation know that I will be in New York Monday and Tuesday and will plan to drop in on him then. I am asking you this favor because I have misplaced his exact address though I think he is in the same building with you there. Looking forward to seeing you next week I am,

*Informal
Business office*

Sincerely

Gerald F. Winfield.

THE JOHNS HOPKINS UNIVERSITY
 SCHOOL OF HYGIENE AND PUBLIC HEALTH
 615 NORTH WOLFE STREET
 BALTIMORE, MARYLAND

DEPARTMENT OF HELMINTHOLOGY

May 21, 1938.

ack'd 5/24/38

Dear Garside:

I have gotten down here to Baltimore and run into a problem in relation to Dr. Y.J. Lee who came to this country to study at the same time we did last summer. You will remember that he got a clergy certificate for him last summer. The situation is this. He came on funds which he had saved and with some money from the Shantung Provincial government. That money is now all gone. His government recommended him to the Rockefeller Foundation for help. They have agreed to support him for three months of observational work here in this country provided some one will guarantee his return. I have just written to them saying that I would undertake to see that he got back to China. I knew that he would likely be up against this sort of thing so I have already started getting some money together from various friends. He was with me at my home last fall and a number of people there are interested. They are getting together some money. I shall try to get some here in Baltimore too. Will you please do me the favor of investigating the various ways open for his return. He is willing to travel the cheapest way. His family is in Hankow and he will likely want to go to HongKong without touching Japan. He will be ready to return the last of August or the first part of September. If you can get together an estimate of cost of return by the cheapest feasible way and let me know I will very much appreciate it. That will let me know how much money I am going to have to raise for him. I feel sure that I can get the money. He would have had more money from the Shantung Government if the war hadn't caught him. → Send any information you get to me at Whitworth College Brookhaven, Miss. Thanks for all the things you did for me in N.Y. and thanks for help about Dr. Lee.

Sincerely yours

Jerry Winfield

M.M. 9/2 Atho 9/19
102.50 + 200.00 = 302.50
184.50 290.00
270.00

100 # 5#

THE JOHNS HOPKINS UNIVERSITY
SCHOOL OF EDUCATION
Baltimore, Maryland

RECEIVED
UNIVERSITIES
MAY 23 1938
JOINT OFFICE

0131

May 21, 1900

Mr. Gerald Winfield
Whitworth College
Brookhaven, Miss.

Dear Winfield:

Your letter to Gerald has been turned over to me for attention, and the best we can do on third class by way of the Pacific is \$100.00 to Hongkong not including head tax of \$5.00. The travel across the Continent will be extra, of course, and that will be in the neighborhood of \$80.00 if he is traveling on clergy certificate. There are no boats, excepting Chinese, which do not stop at Japan crossing the Pacific. Crossing the Atlantic, we can secure accommodations to Hongkong for approximately \$270.00 with extra fare from Cherbourg to Marseilles.

We do not recommend the latter as it will be traveling during the heat of the season and will be very uncomfortable.

Please let me know if I can be of further service.

Very truly yours,

C. A. Evans

CAE/b

0132

June 21, 1959

Mr. Gerald F. Winfield
408 Broad Street
Hattiesburg, Miss.

My dear Mr. Winfield:

This will acknowledge receipt of your letter of June 22nd addressed to Mr. Garside.

As requested, we have forwarded Western and Southeastern clergy applications to Mr. Lee, instructing him to fill same in and return to our office for completion. As soon as the applications are returned to us, we will forward them to the respective bureaus and secure the certificates.

If we can be of further service to you, please do not hesitate to call upon us.

Very truly yours,

BOB

0133

June 22, 1938:
406 Broad St.,
Hattiesburg, Miss.

*ack
6/24*

Mr. B.A. Garside,
150 Fifth Ave.,
New York City.

Y. J.

Dear Garside:

Once again I want to ask your help for Dr. Lee. Will you please send him application blanks for Southeastern and Western clergy certificates. He is at 615 N. Wolfe St., Baltimore Md. He will fill in the blanks and send them back to you together with the necessary money for the fees. Please make it clear in your letter as to what the fees are and how the blanks should be filled in. Dr. Lee is to come to Mississippi for the months of July and August and then will leave for China early in September. He wants the clergy certificates as soon as possible.

We are all set to sail I think though our passport restricts us to Peiping unless the embassy there gives me permission to go on down to Tsinan. Thank you again for all that you have done for me and power to your elbow,

Sincerely yours

Gerald F. Winfield

*Western
P.O. Clergy
sent fee
6/24
blanks*

齊魯大學
CHEELOO UNIVERSITY
(SHANTUNG CHRISTIAN UNIVERSITY)
TSINAN, CHINA

生物學系
DEPARTMENT OF BIOLOGY

Ack 10/3/39

June 21, 1939.

Mr. B. A. Garside,
Associated China Colleges,
150 Fifth Ave.,
New York, N. Y.,
U. S. A.

Dear Garside,

You know by now of the plan to open several Technical Short Courses this fall. We hope these courses can serve to get certain new approaches developed here. Among these curricula is one in Soils Science and Agricultural Sanitation which is really adding a training program to our present research project. Our project, by the way, is getting along splendidly and is functioning as a real piece of cooperation between Cheeloo and Yenching. The Foundation is continuing to support us at both centers. Our results are building up into a real picture of how Agricultural Sanitation can be made to work. During the summer I shall be writing a fairly full report covering all the work we have done up to now. I shall send several copies of it to you.

We hope to develop this short course in Soils and Agricultural Sanitation in the direction of making it become a permanent Institute and perhaps some day an entire college. After all there are many institutions in the West that have colleges of Sanitary Engineering. That which we are trying to develop here is a new kind of Sanitary Engineering for China. Well when you start experimenting with training programs you have got to have some money to employ some special personnel and to supply some running expense money. I have made the proposition to P. and he has approved that I try to raise U. S. \$1000 among my friends and contacts who are especially interested in this work each year for the next three years. I know it won't be easy at best but I am going to have a shot at it any way. I hope this sort of approach will meet your approval too for I do not want to violate the regulations of the Boards about raising funds. I am writing only two people in New York who might help get some money that would other wise go to the Boards but most likely even they may get new money if they get any at all. They are Drs. Hume and Atwater, both of whom

0136

JUN 21
1939

have shown very great interest in this program of Research. The other people I am approaching are old personal friends who would not otherwise likely give to Cheeloo at all. Of course if you could use this project as a point of interest for raising funds either for this project or for the general University power to your elbow! In any case I hope that Hume or Atwater or both may send some money into you earmarked for me and that some others whom I am writing may do also.

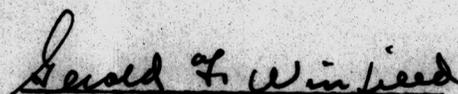
We hope that after three years the situation out here may clear up to the point that we can go after some bigger and more permanent support for this Agricultural Sanitation thing but to do that we need to have produced something in the training side of the program on our own steam, hence the effort to get a small amount of special new money. The money will actually go to employ a specialist in Soils to work along with Jim Scott, a Sanitary Engineer, an artist and for running costs. Our present staff of the University and of my research project will provide the rest of the work involved.

The general spirit on the campus here is very much better with some definite plans for the fall actually made and announced. For a while it looked like we were pretty much at a dead end. In any case we are not ready to quit yet.

Please give my regards to Mrs. Garside and the rest of the family and people around the office. Yours

Sincerely,

GFW:YLM.


Gerald F. Winfield.

0137

February 5, 1946

Dear Friends of Cheeloo:

This letter is by way of a combination of a personal word, and a general news letter to you all concerning recent events in relation to Cheeloo.

First the personal word. I, as many of you may know, have spent most of the past four years on leave from the University working with the U.S. Office of War Information in the interior of China. I left Chungking on the last day of September and after spending nearly three weeks in Shanghai went to Peiping. I spent six weeks in Peiping. During that time I hoped to be able to go down to Tsinan but because of the disrupted communications I could not be sure of getting out promptly even if I could have gotten in. I therefore had to leave North China without getting to see the Cheeloo plant except from the air. On my way up to Peiping the crew of the plane very kindly went out of their course and circled Tsinan four times for my special benefit.

I left Shanghai on December 6th and arrived in San Francisco on the 10th. I got through to Springfield Missouri where Louise and the children have lived these past three years by the 12th. We left there for Urbana Illinois on the 19th where we spent Christmas with my mother and sister. We arrived in New York on the 27th and by the 2nd of January were able to get into an apartment, which, our friends tell us is breaking records plenty! I have spent most of the month of January on my new job as Promotion Secretary for the Associated Boards, and by now am beginning to get into it a bit, though I still have huge quantities to learn. While I am here I hope to be a center for Cheeloo news in addition to my responsibilities to the colleges as a whole. Please help me to do this by sending me all the news you can.

Now for the recent Cheeloo News from China. The Tsinan campus is still occupied by 1,200 wounded and sick Japanese soldiers. We have had letters from Tsinan dated December 27th from Dr. David Yang and December 30th from Edward Phillips. Phillips and Mr. F. S. Drake, both of whom were interned in Shanghai and both of whom I saw in Shanghai and Peiping, finally got to Tsinan by air from Peiping on December 24th. David Yang who was working in the Chemistry Department of the short courses program being run in Tsinan when the Pacific war broke, was imprisoned for four months by the Japs, and forced to remain in Tsinan after his release. After the Japanese surrender Dr. Yang was made chief secretary of the Chinese Military Hospital which took charge of the Japanese Hospital that is occupying the Cheeloo property. In this position Dr. Yang is now re-

sponsible for the Cheeloo property. He writes as follows:

"With regard to the property I can furnish the following facts: (1) Part of the residences of the east village, the Chinese and Foreign grammar schools, the medical residences inside the south suburb are all more or less damaged. The gas plant is entirely destroyed but the rest of the buildings as well as the other foreign residences are practically in good condition and can be used with or without repairs. (2) The water works, the electric light plant, the radiators of all the buildings are all right. (3) Most of the books both Chinese and Foreign are still safe. (4) The class room desks, laboratory desks, chemical reagents, apparatus are all gone. (5) The Japanese have built a brick wall around the campus and also have built several one story buildings."

Mr. Phillips' letter tells of plans which the group now in Tsinan are making for taking back the property which they hope will be finally evacuated by the Japanese in April. He also reports that the name of Cheeloo is held in high regard in all circles in Tsinan, including the newly returned officials of the Central Government.

The most recent letter from President Wu K'e-ming dated January 16th speaks of meetings involving Dr. Williamson and Mr. George King directed at getting the Theological College going again as soon as possible. He also reports that Mr. T. H. Sun and Dr. E. B. Struthers have left Chengtu bound for Tsinan. President Wu's letter gives the total number of Japanese soldiers still on the Tsinan campus as 2,300. He also reports that Miss Hickson is leaving for enough in a short time.

The general outlook for Cheeloo is good. The plans suggested for Cheeloo by the Planning Commission in China give ample scope for a better institution than ever we have had in the past. The big question is the support needed from this country and the limitations that exist in China as to able staff. We here at 150 who are trying to marshal the needed support very much need the help of all of you. You must win new friends for Cheeloo if she is to be rebuilt and made to grow into a finer institution than she has been in the past. We will try to keep you informed, but you will have to use the information to make new friends. When you make such friends be sure to send us their names and addresses.

Yours for a finer and better Cheeloo,

GERALD F. WINFIELD,
Promotion Secretary of Associated Boards.